



Mount Rogers Community Services Board

770 WEST RIDGE ROAD

• WYTHEVILLE, VA 24382

• 276-223-3200

EXECUTIVE DIRECTOR

Sandy Bryant, RN, LPC, LMFT

BOARD OFFICERS

Chairperson
Barbara Bartnik
Vice-Chairperson
Susan Sneed
Secretary
Mary Coulson
Treasurer
Carolyn Davis

MEMORANDUM

TO: Board Members
Liaison Members
Program Directors

FROM: Ms. Barbara Bartnik, Vice-Chairperson

DATE: April 11, 2019

RE: April 22, 2019 Board Meeting

Enclosed you will find the agenda for the Board meeting which will be held on Monday, April 22, 2019, at 1:00 p.m., at the E.W. Cline, Jr. Building in Wytheville.

Other activities scheduled are as follows:

A meeting of the **Personnel Committee** will be held at 11:15 a.m. Committee members are as follows: Ms. Susan Sneed, Chairperson, Mr. Joe Bean, Ms. Beverly Mountain, Ms. Mava Vass, and Ms. Barbara Bartnik, Ex-officio.

A meeting of the **Budget and Finance Committee** will be held at 12:15 p.m. Committee members are as follows: Ms. Carolyn Davis, Chairperson, Ms. Susie Jennings, Mr. Charlie Lester, Ms. Sharon Plichta, Mr. Thomas Revels. And Ms. Barbara Bartnik, Ex-officio.

A simple luncheon will be available between the hours of 11:30 a.m. and 1:00 p.m. Please plan to join us for lunch.

If you are unable to attend the Board meeting or your Committee meeting, please contact the Administrative Office before the meeting date.

MOUNT ROGERS COMMUNITY SERVICES BOARD

BOARD MEETING

April 22, 2019

A G E N D A

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. STAFF RECOGNITIONS
- IV. APPROVAL OF FEBRUARY 25, 2019 MINUTES
- V. APPROVAL OF March 18, 2019 MINUTES
- VI. ACCEPTANCE OF DONATIONS
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - A. Budget and Finance Committee Report
 - B. Personnel Committee Report
 - C. Executive Director's Report
- IX. INFORMATIONAL ITEMS
 - Program and Administrative Monthly Reports
 - Presentation – Ethics – Dr. Michael Gillette
- X. ADJOURNMENT

MOUNT ROGERS COMMUNITY SERVICES BOARD

BOARD MINUTES

March 18, 2019

The Mount Rogers Community Services Board met on Monday, March 18, 2019, at the E. W. Cline, Jr. building in Wytheville, Virginia.

PRESENT:

Ms. Barbara Bartnik
Ms. Mary Coulson
Ms. Carolyn Davis
Ms. Beverly Mountain
Ms. Susan Sneed
Ms. Mava Vass

ABSENT:

Mr. Joe Bean
Mr. Gerald Goad
Ms. Joanne Groseclose
Ms. Kathy Havens
Mr. Charlie Lester
Ms. Susie Jennings
Ms. Sharon Plichta
Mr. Thomas Revels

STAFF:

Ms. Sarah Beamer
Ms. Angela Berry
Ms. Kelly Boyington
Ms. Sandy Bryant
Ms. Jasmine Cressel
Ms. Kathy Cressel
Ms. Anna Csaky-Chase
Ms. Samantha Crockett
Ms. Laura Davis
Mr. Frank Dowell
Mr. Bob Gordon
Ms. Dawn Gravley
Ms. K. J. Holbrook
Ms. Allison Mays
Mr. Logan Nester
Ms. Angela Prater
Ms. April Simms
Mr. Martin Slate
Ms. Kim Taylor
Ms. Rita Viars

OTHERS:

I. CALL TO ORDER

Ms. Barbara Bartnik, Chairperson, called the meeting to order.

II. MOMENT OF SILENCE

Ms. Bartnik offered a moment of silence for the reflection of thoughts for others.

III. STAFF RECOGNITIONS

Ms. Anna Csaky-Chase, Deputy Director of Adult Behavioral Health Services, and Ms. Dawn Gravley, Program Manager of Community Counseling, recognized Ms. Kala Agee who received her Bachelor's Degree in Human Services and Counseling. Additionally, Ms. Gravley recognized Ms. Jasmine Cressel who received her Master's Degree in Education with Specialization in Counseling and Human Development.

Ms. April Simms, PACT Team Leader, recognized Ms. Kelly Boyington who became a Licensed Professional Counselor.

Ms. Angela Berry, Program Manager for Youth and Family Services, recognized Ms. Angela Prater who recently became a Licensed Clinical Social Worker.

Mr. Frank Dowell, Director of Industrial and Developmental Centers, recognized Mr. Martin Slate on his retirement effective April 1, 2019.

IV. APPROVAL OF FEBRUARY 25, 2019 MINUTES

Due to the lack of a quorum at the Board meeting, the February 25, 2019 minutes will be reviewed for Board approval at the April Board meeting. No votes were taken.

V. ACCEPTANCE OF DONATIONS

Due to the lack of a quorum at the Board meeting, no donations were presented to the Board for approval. No votes were taken.

VI. Old BUSINESS

None

VII. NEW BUSINESS

A. Budget and Finance Committee Report

Due to the lack of a quorum at the Board meeting, the Budget and Finance Committee Report was not presented for Board review or approval. No votes were taken.

B. Personnel Committee Report

Due to the lack of a quorum at the Board meeting, the Personnel Committee Report was not presented for Board review or approval. No votes were taken.

C. Executive Director's Report

Due to the lack of a quorum at the Board meeting, the Executive Director's Report was not presented to the Board.

VIII. INFORMATIONAL ITEMS

Program and Administrative Monthly Reports were not reported to the Board.

IX. EXECUTIVE SESSION

Ms. Bryant and Ms. Beamer updated the Board on the available Wythe County property. Due to the lack of a quorum at the Board meeting, no further decisions were made separate from the phone vote that had been taken on March 12, 2019. No further votes were taken.

X. There being no further business, the meeting was adjourned.

Ms. Mary Coulson, Secretary



255 George James Drive
Wytheville, Virginia 24382

April 22, 2019

MEMORANDUM

To: Members of Mount Rogers Community Services Board of Directors
From: Frank Dowell, Director
Subject: **March Report**

Activities during March included:

On March 1, Carolyn Dankowski, Director of Manufacturing, Robbie Jones, Facility Manager at the Smyth Center, Rhnea Langston, Quality Control Supervisor, and I visited the National Industries for the Blind facility in Johnson City, Tennessee, to observe production of a new helmet cover for the U.S. Army.

A group of individuals served at the Smyth Center, along with staff/coaches, participated in a Special Olympics bowling tournament at Interstate Bowl in Bristol on March 2.

On March 5, Carolyn Dankowski, Director of Manufacturing, Randy Schaeffer, Equipment Maintenance Technician, and I traveled to Victoria, Virginia, to Steps, Inc., a community rehabilitation provider that serves individuals with disabilities in eleven Virginia counties. While there, we met with Sharon Harrup, the President/CEO, and toured their sewing facilities. Steps is a work center with which Mount Rogers has enjoyed a long relationship and we are saddened to hear of their pending closure. At this visit, we had the opportunity to select and purchase – at deep discount - thirty-two sewing machines and other industrial equipment from among their inventory. On March 22, a group of IDC staff made the trip back to Victoria with a tractor-trailer to pick up our purchases. This equipment will afford additional capabilities and capacity to the IDC in the future.

Pam Fortner, Program Manager at the Twin County/Galax Center, attended a meeting of the Special Education Advisory Committee in Hillsville on March 7.

Martin Slate, Facility Manager at the Twin County/Galax Center, retired at the end of March after eight years in this role. Martin was a highly-qualified management team member and will be missed. His position was filled by Chris Cook, formerly the Operations Supervisor at the Smyth Center. Chris has an extensive manufacturing environment and an excellent work record with the IDC. We look forward to working with him in his new position.

Plans have begun for the annual Spring Swing, to be held on May 31 at the Hillsville VFW.

On March 27, I participated in an on-line NPA Leadership Town Hall held by SourceAmerica and hosted by Steve Krotonsky, Chief Operating Officer. Among other business, he announced the designation of Vince Loose as the new President/CEO effective May 13. He explained SourceAmerica's position on the Department of Labor's

**Youth and Family Services
Board Report Items
April 2019**

- Carla Mullis attended the Wythe/Bland Substance Abuse Coalition meeting to openly discuss local substance use needs with Ballad Health, as well as the community. The purpose of this meeting was to collaborate in order to put opioid grant funds to good use in the Mount Rogers catchment area.

- Kristina Durnil, Reina Diaz, and Susan Davis set up informational booths at the Galax Community Resource Fair. Parents were able to make connections with service providers and gain information on resources available in the community. Youth Services, Early Intervention, ID/DD, and BTS services were all represented.

- Joan Hammond and Melissa Peddy set up an informational table at the Hillsville Elementary School Resource Fair. Upon registering their child for Pre-K and Kindergarten, parents were able to visit the Youth and Family Services table for information on Same Day Access, as well as the wide array of services that MRCSB provides.

- Carla Mullis attended the Highland Community Collaboration Counsel coalition meeting to connect with the community and offer information about the YSAT grant. Local corrections representatives were in attendance, and were very interested in connecting.

- Pattie Fields with Grayson County Virginia Co-op extension taught the Family Nutrition program for our Parent Support Group at Sunny Hills Church in Wytheville VA. The purpose of this program is to provide education regarding nutrition along with healthy recipes. Parents received free items during this program to assist in preparing healthy meals.